**Training Courses at MMU – Official Registration and Order Form**

Training course reservations are initiated by completing and returning a copy of this official Order Form. If at any time you have difficulty completing the form, do not hesitate to contact:

**Dr Xiu Ji, Email:** **x.ji@mmu.ac.uk**

Text or Ring: 07854398247

**Course Booking – all courses are VAT exempt, prices from 1 January 2020, including all teaching material.**

Please indicate below the course(s) you require and email the document back to **x.ji@mmu.ac.uk**.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course Ref** | **Course Title** | **Contact Day** | **Price** | **No. of places req’d** | **Dates****(Day/Mth/Year)** |
| [**CPI**](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/profibus-courses/certified-profibus-installer-course/) | Certified PROFIBUS Installer (DP & PA) | 1 | £490 |  |  |
| [**PCM**](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/profibus-courses/profibus-commissioning-and-maintenance-course/) | PROFIBUS Commissioning & MaintenancePre-requisite: CPI | 1 | £490 |  |  |
| **CPIM** | Certified PROFIBUS Installer (DP & PA) +PROFIBUS Commissioning & Maintenance | 2 | £880 |  |  |
| [**CPSD**](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/profibus-courses/certified-profibus-system-design-course/) | Certified PROFIBUS System DesignPre-requisite: CPI +PCM and incl. online submission & review design coursework) | 1 | £650 |  |  |
| [**CPE**](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/profibus-courses/certified-profibus-engineer-course/) | Certified PROFIBUS Engineer (DP & PA)Pre-requisite: CPSD | 2 | £880 |  |  |
| **CPSDE** | Certified PROFIBUS System Design + Certified PROFIBUS Engineer (DP & PA)Incl. CPI + PCM | 3 | £1,390 |  |  |
| **CPE-5** | Certified PROFIBUS Engineer (DP & PA)Incl. CPI, PCM and CPSD | 5 | £2,030 |  |  |
| [**CPNI**](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/profinet-courses/) | Certified PROFINET Installer | 1 | £490 |  |  |
| [**PNCM**](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/profinet-courses/) | Certified PROFINET Installer +PROFINET Commissioning & Maintenance | 2 | £880 |  |  |
| [**CPNE**](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/profinet-courses/) | Certified PROFINET EngineerPre-requisite: PNCM | 2 | £880 |  |  |
| **CPNIE** | Certified PROFINET Installer +PROFINET Commissioning & Maintenance +Certified PROFINET Engineer | 4 | £1,700 |  |  |
| [**PLC Level 1**](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/certified-open-plc-programming-course-coplc/) | Certified Open PLC Programming Level 1Distance learning | 0 | £550 |  |  |
| [**PLC Level 2**](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/certified-open-plc-programming-course-coplc/) | Certified Open PLC Programming Level 2Pre-requisite: PLC Level 1 | 3 | £1,400 |  |  |
| **Order Total:** |  |

## January 2020

### PROFIBUS 2 Day

* 21.1.20 - [Certified PROFIBUS Installer Course](http://www2.mmu.ac.uk/automation-systems-centre/training-courses/certified-profibus-installer-course/)
* 22.1.20 - [PROFIBUS Commissioning and Maintenance Course](http://www2.mmu.ac.uk/automation-systems-centre/training-courses/profibus-commissioning-and-maintenance-course/)

## February 2020

### PROFINET 4 Day

* 4.2.20 - [Certified PROFINET Installer Course](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/profinet-courses/)
* 5.2.20 - [PROFINET Commissioning and Maintenance Course](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/profinet-courses/)
* 6.2.20 - [Certified PROFINET Engineer Course Day 1](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/profinet-courses/)
* 7.2.20 - [Certified PROFIBUS Engineer Course Day 2](http://www2.mmu.ac.uk/automation-systems-centre/training-courses/certified-profinet-engineer-course/)

## March 2020

### PROFIBUS 2 Day

* 10.3.20 - [Certified PROFIBUS Installer Course](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/certified-profibus-installer-course/)
* 11.3.20 - [PROFIBUS Commissioning and Maintenance Course](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/profibus-commissioning-and-maintenance-course/)

## May 2020

### PROFIBUS 2 Day

* 5.5.20 - [Certified PROFIBUS Installer Course](http://www2.mmu.ac.uk/automation-systems-centre/training-courses/certified-profibus-installer-course/)
* 6.5.20 - [PROFIBUS Commissioning and Maintenance Course](http://www2.mmu.ac.uk/automation-systems-centre/training-courses/profibus-commissioning-and-maintenance-course/)

### PROFINET 4 Day

* 12.5.20 - [Certified PROFINET Installer Course](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/profinet-courses/)
* 13.5.20 - [PROFINET Commissioning and Maintenance Course](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/profinet-courses/)
* 14.5.20 - [Certified PROFINET Engineer Course Day 1](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/profinet-courses/)
* 15.5.20 - [Certified PROFIBUS Engineer Course Day 2](http://www2.mmu.ac.uk/automation-systems-centre/training-courses/certified-profinet-engineer-course/)

## June 2020

### PROFIBUS 3 Day

* 2.6.20 - [Certified PROFIBUS System Design Course](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/certified-profibus-system-design-course/)
* 3.6.20 - [Certified PROFIBUS Engineer Course Day 1](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/certified-profibus-system-design-course/)
* 4.6.20 - [Certified PROFIBUS Engineer Course Day 2](https://www2.mmu.ac.uk/automation-systems-centre/training-courses/certified-profibus-system-design-course/)

 **Invoicing Information**

**Please enter your Company Official Purchase Order Number here:**

(If your company does not use a PO system, please enter the name of the person who has authorised this booking and to whom we should address our invoice.)

**NB If you would like to pay online, please tick here:** [ ]

|  |  |
| --- | --- |
| Company Name:  |  |
| Company contact in this matter, e.g. Training Manager or HR Manager:  |  |
| Email:  |  |
| Tel:  |  |
| Job Title or Department:  |  |
| Address:  |  |
| Email address for invoice submission:  |  |

**Very Important Information for each Trainee**

**\*\*\*\* Before the Event \*\*\***

**For each trainee**, please enter here their name and contact details **including email address** that you would like us to use for all communications in the lead-up to the event. It is very important that you advise us **the full postal address to which we should send any teaching material** for them to study prior to the course (Company or home address).

Phone number(s) should be provided where we can contact each trainee directly in the event of an emergency, maybe out of office hours. If no phone number is provided, we will use the phone number of the person making this booking and trust that they are able to contact the trainee.

Email address. If no email address is provided we will use the email address of the person making this booking. It will be their responsibility to ensure that any communication reaches the trainee in good time.

**\*\*\* After the Event \*\*\***

Unless otherwise requested, exam results will be sent by email to the trainee's email address with a copy to the Company Contact in this matter.

Certificates will be printed with the trainee's name and company name exactly as entered in this section.

|  |  |  |
| --- | --- | --- |
| **Trainee 1** | **Address to send any teaching material** | **Name and address to send certificate(s)** |
| Name:  |  |  |
| Company:  |  |  |
| Job Title:  |  |  |
| Address:  |  |  |
| Email Address: |  |  |
| Phone:  |  |  |
| To attend course dates: |  |
| **Trainee 2** | **Address to send any teaching material** | **Name and address to send certificate(s)** |
| Name:  |  |  |
| Company:  |  |  |
| Job Title:  |  |  |
| Address:  |  |  |
| Email Address: |  |  |
| Phone:  |  |  |
| To attend course dates: |  |

|  |  |  |
| --- | --- | --- |
| **Trainee 3** | **Address to send any teaching material** | **Name and address to send certificate(s)** |
| Name:  |  |  |
| Company:  |  |  |
| Job Title:  |  |  |
| Address:  |  |  |
| Email Address: |  |  |
| Phone:  |  |  |
| To attend course dates: |  |

|  |  |  |
| --- | --- | --- |
| **Trainee 4** | **Address to send any teaching material** | **Name and address to send certificate(s)** |
| Name:  |  |  |
| Company:  |  |  |
| Job Title:  |  |  |
| Address:  |  |  |
| Email Address: |  |  |
| Phone:  |  |  |
| To attend course dates: |  |

|  |  |  |
| --- | --- | --- |
| **Trainee 5** | **Address to send any teaching material** | **Name and address to send certificate(s)** |
| Name:  |  |  |
| Company:  |  |  |
| Job Title:  |  |  |
| Address:  |  |  |
| Email Address: |  |  |
| Phone:  |  |  |
| To attend course dates: |  |

**PROFIBUS/PROFINET Certified People listed on the PI Website**

Certified PROFIBUS/PROFINET Installers, Designers and Engineers can have their name, company affiliation and (optional) contact email address posted on the PROFIBUS/PROFINET International (PI) website at <http://www.profibus.com/pi-organization/certified-people/> In fact, many Main Contractors use this site as a reference when looking for sub-contractors.

Data protection rules require that we need permission to do this, so please **tick one only** of the following three boxes to indicate your wish in this matter. If booking on behalf of a group of people, please ensure that you have the authority to make this declaration on behalf of the members of the group.

[ ]  I hereby give permission for the name, affiliation and email address of the person(s) named on this registration form to be added to the PI website

[ ]  I hereby give permission for the name and affiliation but not email address of the person(s) named on this registration form to be added to the PI website

[ ]  I do not wish to have any of these details posted on the PI website

 Privacy Notice – [Click here to view our full details](https://profibusgroup.com/about-us/privacy-notice/)

**Important Notes**

1. Bookings are accepted subject to availability and can only be confirmed on receipt of

 payment in full or a properly authorised company official Purchase Order.

2. Substitutions can be made at any time but please notify us of the changed delegate name at least 7 days in advance of the course commencement date.

3. In the event you need to cancel a confirmed booking, you must notify us no later than 30

 working days before the event to qualify for a refund, which will be subject to a 15%

 administration/remarketing charge. However, we reserve the right to refuse a refund if we

 are unable to find a replacement delegate.

4. We reserve the right to postpone or offer a refund in the event that we have to cancel a

 course for any reason.

[x]  **I have read and understood the above Reservation and Confirmation terms and conditions.**

**Name:**

**Job Title/Position:**